



# INTERNATIONAL ROBOT EXHIBITION 2011

## APPLICATION FORM (for Overseas companies)

### 1 EXHIBITOR'S INFORMATION

COMPANY\* : \_\_\_\_\_

PRESIDENT'S NAME : \_\_\_\_\_

CONTACT PERSON : \_\_\_\_\_

TITLE : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

COUNTRY / ZIP CODE\* : \_\_\_\_\_

TEL\* : \_\_\_\_\_

FAX\* : \_\_\_\_\_

E-MAIL\* : \_\_\_\_\_

URL\* : \_\_\_\_\_

\* These information will be posted on the website and catalogue of the fair.

### 2 CO-EXHIBITOR (if any)

COMPANY\* : \_\_\_\_\_

PRESIDENT'S NAME : \_\_\_\_\_

CONTACT PERSON : \_\_\_\_\_

TITLE : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

COUNTRY / ZIP CODE\* : \_\_\_\_\_

TEL\* : \_\_\_\_\_

FAX\* : \_\_\_\_\_

E-MAIL\* : \_\_\_\_\_

URL\* : \_\_\_\_\_

\* These information will be posted on the website and catalogue of the fair.

### 3 SPACE RENT

MINIMUM SPACE RENT : 9 sq. meters = ¥ 336,000

BASIC BOOTH < 1 BOOTH = 9 sq. meters minimum >

REQUESTED BOOTH \_\_\_\_\_ x ¥ 336,000 = TOTAL SPACE RENT ¥ \_\_\_\_\_

PENINSULA BOOTH < 4 BOOTHS OR MORE = 36 sq. meters minimum >

REQUESTED BOOTH \_\_\_\_\_ x ¥ 336,000 = TOTAL SPACE RENT ¥ \_\_\_\_\_

ISLAND BOOTH < 8 BOOTHS OR MORE = 72 sq. meters minimum >

REQUESTED BOOTH \_\_\_\_\_ x ¥ 336,000 = TOTAL SPACE RENT ¥ \_\_\_\_\_

Your request will be highly considered ; however, the organizer reserves the right to locate the exhibitor's booth.

### 4 EXHIBITING ITEM

WEIGHT	KG	HEIGHT	M
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### 5 LINK TO OFFICIAL WEBSITE

Are you requesting to link your official website to our webpage?  yes  no

URL linkage. http:// \_\_\_\_\_

Exhibiting item (Within one line) \_\_\_\_\_

### 6 ADVERTISEMENT (Fair Guidebook)

Page · Color	Price (incl. tax)	Please check ( )
Second cover (Color)	JPY 262,500	
Third cover (Color)	JPY 210,000	
Fourth cover (Color)	JPY 315,000	
Front Matter (Color)	JPY 189,000	
Back Matter (Color)	JPY 168,000	
Back Matter (Black & White)	JPY 73,500	

Organizers will publish fair guidebook for visitors at the show. By releasing an ad in the Exhibition catalogue, you can not only increase your visibility, but also complement to your free company listing.

Page size : A4  
Ad.size : 265mm (length) 180mm (wide)  
Circulation : 35,000  
Deadline : 14 October, 2011 (Fri.)

Be sure to send data (MO disk or CD) to the organizer.

### 7 ADDITIONAL INVITATION CARD

Please note that 300 cards per booth will be provided free of cost.

[ENGLISH] \_\_\_\_\_ Pcs.

[JAPANESE] \_\_\_\_\_ Pcs.

( FOR OFFICE USE )

受付	業務局長	管理部	イベント事業部長	副部長	担当	NO.



# INTERNATIONAL ROBOT EXHIBITION 2011

## RULES & REGULATIONS



### **1** SUBLEASING OF EXHIBITION SPACE

- a Subleasing of exhibition space will not be allowed unless written permission is granted by the Organizers.

### **2** SUPERVISION OF EXHIBITS

- a During the carrying-in, installation, exhibition and removal periods, supervision of your exhibits within booth shall be responsible by each Exhibitor.
- b Organizers will not be liable for any damage to exhibits, loss of property, or personal injury, its agents or employees through theft, damage by fire, accident, or other causes. Organizers require all Exhibitors to carry adequate insurance to protect against property loss and personal injury.

### **3** RESTRICTED MATERIALS

- a Hazardous materials, such as burners using gas, liquid or solid fuel, devices generating flames or fireworks, or objects with externally exposed heat sources are prohibited at the booth.

### **4** DEMONSTRATION OF EXHIBITS

- a In case it will have complaints over a particular demonstration, and nuisance thereof, suspension or restriction of demonstrations may be requested. Therefore, we recommend exhibitors to take steps to prevent their demonstrations from causing trouble to others.
- b In order to avoid interference with business talks conducted in neighboring booths, volume of public-address system and audio equipment shall be properly controlled.
- c Exhibitor agrees to take the necessary measures to safeguard visitors at the booth from any hazards associated with demonstration and exhibit equipment. Organizers will not be liable for any damage, accident, or injury caused to exhibitors or visitors.

### **5** REMOVAL AND RESTORATION

- a Exhibitors must remove all waste materials immediately after the exhibition, and restore to original state.
- b Waste materials left in the booths after the removal of exhibits and decorations must be carted away by each exhibitor. In case waste materials will be either left or discarded at the exhibition halls or grounds, Organizers reserve the right to remove them. Expenses incurred for their removal shall be borne by exhibitor.

### **6** BOOTH DECORATION AND ITS EXPENSE

- a Electrical power supply for illumination at the booth shall be supplied at exhibitor's expense.
- b Organizers will provide a detailed information of electrical power and water supply.
- c Electrical power supply, and water supply should be applied through order form. These will be borne by exhibitor.

### **7** INSPECTION

- a All plywood, hard board and pulp board must be flame-resistant by impregnation process acceptable to the Japanese Fire Defense Authority.
- b Exhibitor agrees to take inspection if necessary and follow instruction of the Japanese Fire Defense Authority.

### **8** CANCELLATION OR POSTPONEMENT OF EXHIBITION

- a Organizers reserve the right to cancel or postpone this exhibition if it will fail to take place as scheduled, will be interrupted, discontinued, or access is prevented due to any event beyond control of Organizers, including but not limited to the following : strike lockout injunction, act of war and economic factors. Organizers will not be responsible for the loss in such cases.